

**Dansville Michigan Historical Society  
By-Laws Revision  
09-13-2022**

**Article I: Name**

**Section 1. Name.** The name of this Society shall be the Dansville Michigan Historical Society, a Michigan non-profit 501(c)(3) organization.

**Article II: Purpose**

**Section 1. Purpose.** The purpose of this Society shall be:

To bring together those people interested in the history of the Dansville area;

To discover and collect materials relating to the events and history of the Dansville area, including printed matter, manuscripts, and museum materials illustrative of life, conditions, events, and activities of the past and present;

To provide for the preservation and assembling of such materials and for its public display and accessibility;

To disseminate historical information and generate interest in the past by publishing historical material in newsletters, the news media, holding meetings, special tours, lectures, and demonstrations;

To hold title to personal and real property, assets, and records acquired by the Society, and;

To encourage bequests and contributions to endow the work of the Society.

**Article III: Basis of Organization**

**Section 1.** The Dansville Michigan Historical Society is organized as a State of Michigan non-profit corporation and an IRS tax-exempt 501(c)(3).

**Section 2.** The operating expenses of the Society shall be covered by membership dues, donations, and fund-raising activities approved by the Society.

**Section 3.** All facilities of the Society shall be available equally to members in good standing.

**Section 4.** All members, guests, and visitors shall follow established By-Laws, Policies, and Procedures of the Society.

**Article IV: Membership and Dues**

**Section 1.** Any person interested in the purposes and functions of the Society may become a member.

**Section 2.** Memberships shall be as outlined in the Policies and Procedures Unit. Amounts shall be determined by the Executive Board and reviewed annually.

**Section 3.** Active memberships shall be maintained by the payment of dues. In order for members to be in good standing, members must be current in payment of dues and have not been subject to any disciplinary action.

**Section 4.** Active members ages eighteen (18) and older, may vote, hold office, and serve on committees.

#### **Article V: Accounting Period**

**Section 1.** The accounting year shall begin January 1 and shall end December 31 of that year.

#### **Article VI: Officers**

**Section 1.** The elected officers of the Society shall be President, Vice President, Recording Secretary, Membership Secretary, Treasurer, Librarian, and two Trustees. Any additional officers, as may be deemed necessary, shall be elected by a majority vote at any regular business meeting. These votes may be cast at an in-person meeting, a virtual meeting, or a combination of both. See Policies and Procedures Unit for Duties.

**Section 2.** Nominations for an officer position will occur at the August meeting. Members who wish to run for an officer position and cannot make the August meeting must submit their intent to run for office, in writing, by July 31, to Dansville Michigan Historical Society at P. O. Box 182, Dansville, Michigan 48819.

**Section 3.** Any officer elected at the September meeting shall take office January 1 of the following year.

**Section 4.** A majority of all votes cast by members in good standing shall be necessary to determine the outcome of an election. These votes may be cast at an in-person meeting, a virtual meeting, or a combination of both.

**Section 5.** Vacancies in office, other than the President, shall be filled by appointment of the President to complete the unexpired term, with the approval of the Executive Board. In case of a vacancy in the office of the President, the Vice President shall become President and will complete the remainder of the unexpired term.

#### **Article VII: Executive Board**

**Section 1.** Current elected officers shall constitute the Executive Board with each elected member having voting privileges. The immediate Past President may serve as an advisor to the Executive Board, if they so choose, with no voting privileges. If the President fails to complete their full term, they shall not be eligible to hold the position of Past President.

**Section 2.** The Executive Board shall have general supervision of the affairs of the Society, except as limited herein. The Executive Board shall be subject to the orders of the Society.

**Section 3.** The Executive Board will meet at the call of the President and at a time and location decided by the President.

#### **Article VIII: Quorum**

**Section 1.** A quorum for the purpose of business transactions at any meeting of the general membership shall be composed of not fewer than eight (8) members in good standing.

**Section 2.** A quorum for the purpose of business transactions at any meeting of the Executive Board, shall be composed of not fewer than five (5) Board Members.

**Section 3.** A quorum is not required for Committees.

## **Article IX: Amendments**

**Section 1.** These By-Laws may be adopted, amended, or repealed at any regular meeting by a two-thirds (2/3) vote of the members in good standing who are present and voting, provided the proposed amendments shall have been submitted to the membership in writing by U. S. postal mail or email at least ten (10) days prior to said meeting.

## **Article X: Dissolution of Society**

**Section 1.** In the event of the dissolution of this Society, its assets, both financial and material, shall be transferred to another 501(c)(3) organization as may be decided at the last general meeting or the last meeting of the Executive Board, provided the items on loan to the Society are returned to the owners or lenders, or their descendants. Such assets shall not, in any event or at any time, be divided among the members of the Society.

## **Article XI: General Provisions for Collections, Property, and Donations**

**Section 1. Disposal of property.** No property, personal or real, assets, or records of the Society may be transferred, sold, or given away to any person, society, or institution without a majority vote of the Executive Board.

**Section 2.** No donated personal property, real property, assets, or records of the Society may be sold or given away unless the deed states that the donor does not want the item returned and that the Society may do with the item what it wants, and upon a vote of the Executive Board.

**Section 3.** No lent personal property, real property, assets, or records acquired by the Society shall be sold or given away. If, at any point the Society can no longer care for the personal property, real property, assets, or records, such items and title to them shall be returned to the lenders or their descendants. Such assets shall not, in any event or at any time, be divided among the members of the Society.

## **Article XII: Parliamentary Authority**

**Section 1.** The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the proceedings of the Society, except in such cases which are governed by the Articles of Incorporation and By-Laws.

**Section 2.** The revised By-Laws will be sent to and approved by members in good standing a minimum of ten (10) days prior to voting.

**Dansville Michigan Historical Society By-Laws have been approved and signed into being as of 09-13-2022.**

<b>Officer</b>	<b>Signature</b>	<b>Print Name</b>	<b>Date</b>
<b>President</b>			
<b>Vice President</b>			
<b>Recording Secretary</b>			
<b>Membership Secretary</b>			
<b>Treasurer</b>			
<b>Librarian</b>			
<b>Trustee#1</b>			
<b>Trustee#2</b>			

**Created:** 05.14.2017

**Revised:** 06.27.2017

**Revised:** 12.10.2017.

**Revised:** 09.13.2022